

MEETING OF THE HOUSE OF LAITY

Putteridge Bury Conference Centre, Hitchin Road, Luton, LU2 8LE

12 October 2024 - 10.15 am (approx.)

AGENDA

The Bishop has nominated the Dr Tim Coulson, Chair of the DBF to take the Chair for this meeting, pending the election of a Chair of the House of Laity

- 1. To elect a Chair (Vice-President of the Synod) to represent the House for the triennium 2024 - 2027.**
- 2. To elect a Deputy Chair to represent the House for the triennium 2024 - 2027.**
- 3. Process for the co-option of members to Diocesan Synod.**

Notes:

1. Any member of the House is eligible for election as Chair (and thereby as Lay Vice-President of the Synod) or Deputy Chair of the House. Nominations should be in writing and must be made and seconded by members of the House and countersigned by the nominee in token of willingness to serve. Nomination forms were issued with the Agenda on 20 September 2024 and must be submitted to the Secretary by Friday 4 October 2024.

Candidates for the role of Chair or Deputy Chair should be prepared to give a two-minute talk about themselves before the election takes place.

2. The duties of the Chair / Vice-President are as follows:
 - i. To convene and chair meetings of the House from time to time in accordance with Standing Order No. 73 of the Diocesan Synod's Standing Orders.
 - ii. To take the Chair at meetings of the Diocesan Synod, as requested by the President.
 - iii. To serve as an ex-officio member of the following:
 - a. Bishop's Council and Standing Committee.
 - b. Agenda Group.
 - c. Vacancy in See Committee, which meets only when a vacancy in the See arises.
 - iv. To serve as a member of other Boards and Committees or occasional working groups which may be established from time to time by the Bishop's Council.

The duties of the Deputy Chair are as follows:

- i. To deputise for the Chair of the House in their absence.
 - ii. To take the Chair at meetings of the Diocesan Synod, as requested by the President.
 - iii. To serve as a member of Boards and Committees or occasional working groups which may be established from time to time by the Bishop's Council.
3. Support in the role is offered by the Diocesan Lay Chairs' Forum, an informal group intended to allow the chairs of the houses of clergy in the different dioceses to share ideas and experience, to address together various issues affecting the Church of England, to offer mutual support, and to develop principles of best practice in fulfilling this role in each diocese.