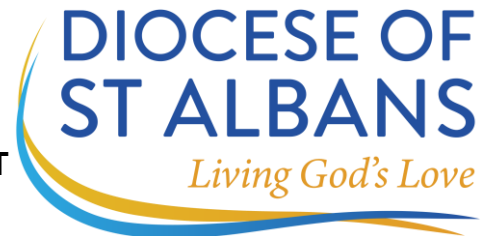


**TO THE CONSISTORY COURT OF THE DIOCESE OF
ST ALBANS**

**PETITION FOR FACULTY FOR AN ASHES INTERMENT
IN A CLOSED CHURCHYARD**



The petitioner(s) must complete PART A and then ask the Incumbent or Priest-in-Charge (if none, the Rural or Area Dean) to complete PART B. The completed form should then be sent to the Diocesan Registrar at St Albans Diocesan Registry, Winckworth Sherwood, Arbor, 255 Blackfriars Road, London SE1 9AX

PART A

INFORMATION TO BE SUPPLIED BY PETITIONER(S)

Parish of:.....

I/We, the Petitioner(s)

of

apply for a Faculty authorising the interment of ashes in the closed Churchyard of

.....

1. Name of person to be interred:

2. Date of death:

3. Relationship of Petitioner(s) to the person to be interred:

.....

4. Part of Churchyard in which grave is situated:

.....

5. Is the applicant a resident of the parish? Y/N

6. Is the Applicant on the electoral roll of the parish? Y/N

7. Was the deceased resident in the parish? Y/N

8. Was the deceased on the electoral roll of the parish? Y/N

9. If the answer to all of 5-8 above is "no", what is the reason for wishing to be interred in this particular churchyard?

.....

If a new memorial is to be erected or an existing memorial will be replaced with a new memorial, please complete sections 10 to 17:

10. Measurements of memorial:

11. Type of material to be used:

12. Description of decoration (if any):

.....

13. Wording of inscription:

.....

.....

N.B. Full names to be used. Any name by which the deceased was usually known *may* be permitted in inverted commas after the Christian name, provided that an explanation of the reason for requesting this accompanies the Petition.

14. Type of lettering:

15. Name and address of Monumental mason:

.....

16. Any special reason which the Petitioner wishes to give for choice of memorial and/or inscription:

.....

.....

17. Full sketch and/or photograph of memorial with dimensions, showing ground level, to be attached to this page. A photograph of the area of the Churchyard showing the relevant grave and adjacent graves and memorials, should also be attached

I/WE, the Petitioner(s) herein undertake that if a Faculty is granted any memorial erected will be in exact conformity with its description in this Petition. I/We have read the current edition of the Regulations relating to the Churchyards, issued by the Chancellor of the Diocese.

Dated: Signed:

Please note: If a Faculty is petitioned for, it will be necessary to display Public Notices for a period of 28 days for any objections to the grant of a Faculty to be lodged with the Court. The Public Notices will be provided by the Diocesan Registry, for display, to the Incumbent or Priest-in-Charge.

The current (2026) basic application fee for the lodging of a Faculty Petition is £362.40. Further fees may be due as the Petition progresses in accordance with the current Ecclesiastical Judges, Legal Officers and Others (Fees) Order, for example, if the Petition is opposed or a full written Judgment is handed down. If paying by cheque, please make it payable to "St Albans Diocesan Registry". If you wish to pay by BACS, please inform us of this when submitting your application and we will provide you with the details. In addition to the fees payable to the Court, it is the usual policy of the Court to order that the usual fees be paid for the burial and any monument as per the current Parochial Fees Order.

PART B

Information to be supplied by the Incumbent, Priest-in-Charge (or if none, the Rural Dean).

1. Has the Parochial Church Council considered this application for the interment (and, if section 10 to 17 completed, for the memorial)? YES/NO

Was the application approved: YES/NO

(Please attach to this form a copy of the Resolution approving or disapproving the application for the interment)

If a memorial is being applied for:

2. What is the view of the Parochial Church Council about the suitability of the proposed memorial in this part of the Churchyard? **Please set out resolution in full or enclose a copy:**
.....
.....

3. What is your view about the suitability of the proposed memorial in relation to the fabric of the Church?
.....

4. Are there any other similar memorials in the vicinity of this grave?
.....
If so, how many?

5. Approximately how far away from the Church is this grave?.....

6. Will this memorial hamper the cutting of the grass or maintenance of the Churchyard generally?

7. Has the Parochial Church Council any plan for the removal of tombstones?
 - a) in operation?
 - b) for the future?

8. Have you any other comments to make on this Petition?
.....
.....

Dated: **Signed:**

NOTES:

1. If the PCC has had approved by the Chancellor any Rules over and above the Diocesan Regulations, please enclose a copy of such Rules.
2. The Incumbent and PCC may waive the burial and/or memorial fees in a particular case, but the Archbishops' Council's advice is that the power to waive fees should only be exercised in cases of clear financial hardship.