

Extended Study Leave – taking care of your house

We hope that your extended study leave is a time of rest, refreshment and growth.

Whenever you go away, even just for a few nights, please could you...

- Leave the heating on low – about 10-12°C. Freezing is the main cause of major leaks.
- Make sure the gutters are clear to avoid water getting in.

Leaving your property for extended periods

If the house is going to be empty for **more than sixty days** insurance cover reduces dramatically and we will need to send Safesure to fully drain the water and heating systems. This is likely to be very inconvenient for you and has a significant cost to us. It will also mean that when you get home the first thing that will need to happen is for the house to be recommissioned so you'll be without water and heat for a while. If you have friends or family who can stay for a few nights within the sixty days that would solve the problem!

If you are away for more than 60 days, please could you...

- Let us know if the house is going to be unoccupied for more than 60 days – please advise us as soon as possible so that we can make arrangements to drain the property at a time that is convenient for you. Let us know in good time when you are coming back so that we can arrange to recommission the heating and water.
- Arrange for someone to check on the house at least once a week.
- Give the people checking the house Safesure's phone numbers: 01582 380777 and 07850 462932
 - and the Property Team – Diocese of St Albans email: property@stalbandsdiocese.org
- If your Gas Safety Check is due we will need access to carry this out.

Have a wonderful time

Don't come home to

